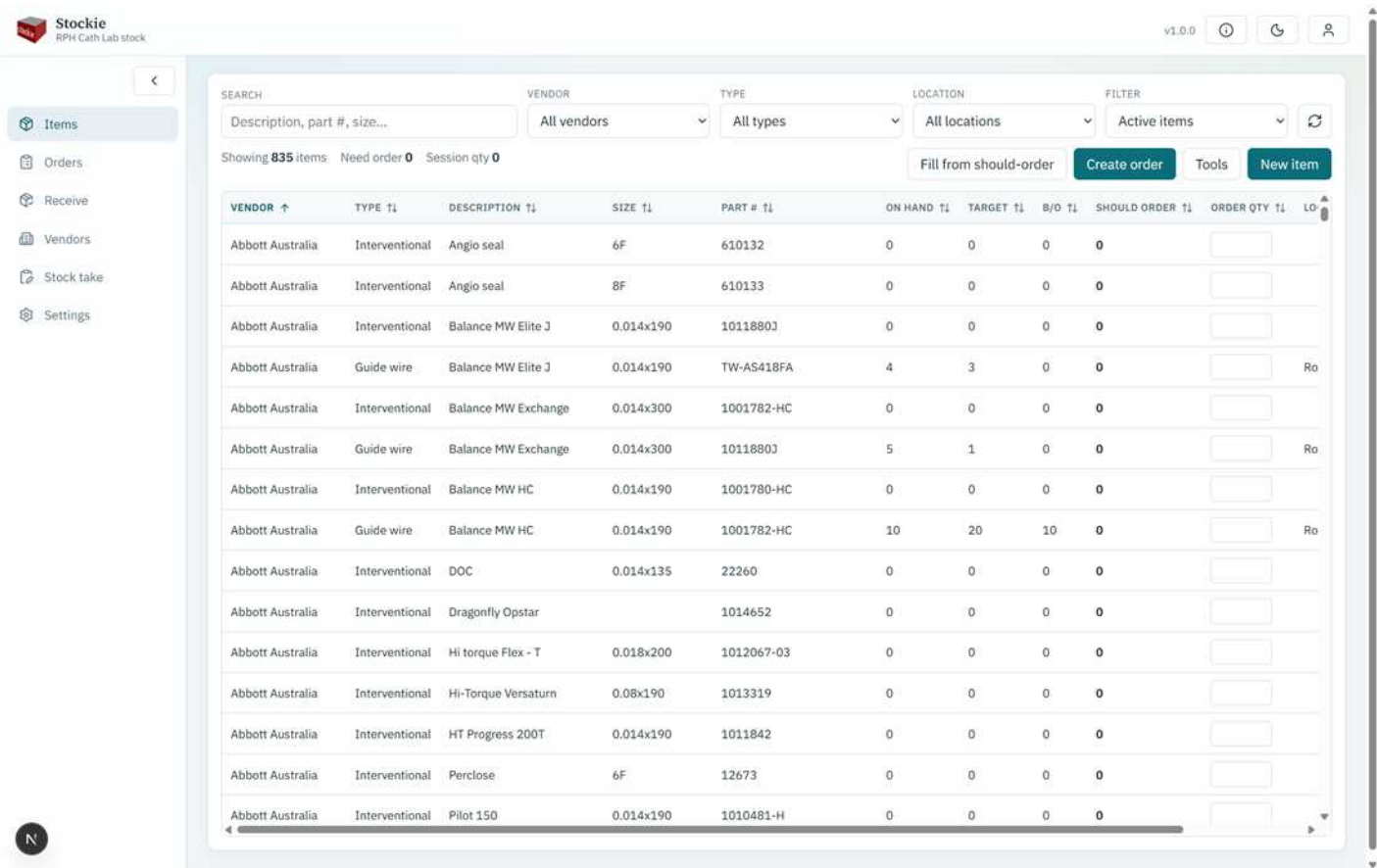


Getting around

Getting around

After sign-in, every screen uses the same shell: a collapsible side navigation, a top bar with site subtitle and version, and the main work area.



Side navigation with Items selected

Navigation

Menu	Purpose
Items	Catalogue, should-order, ordering session
Orders	Purchase orders / internal requisitions

Menu	Purpose
Receive	Look up an order and receive stock
Vendors	Supplier list used by items and order split
Stock take	Count stock and update on-hand
Settings	Administrators only — site coding, email, users, lookups, audit

Top bar

- **About** — app version and release notes
- **Theme** — light or dark
- **Account menu** — Profile and Sign out. Read-only users see an indication that they cannot change stock.

On small screens, open the menu with the hamburger control. Collapse the sidebar on desktop when you want more grid space.

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