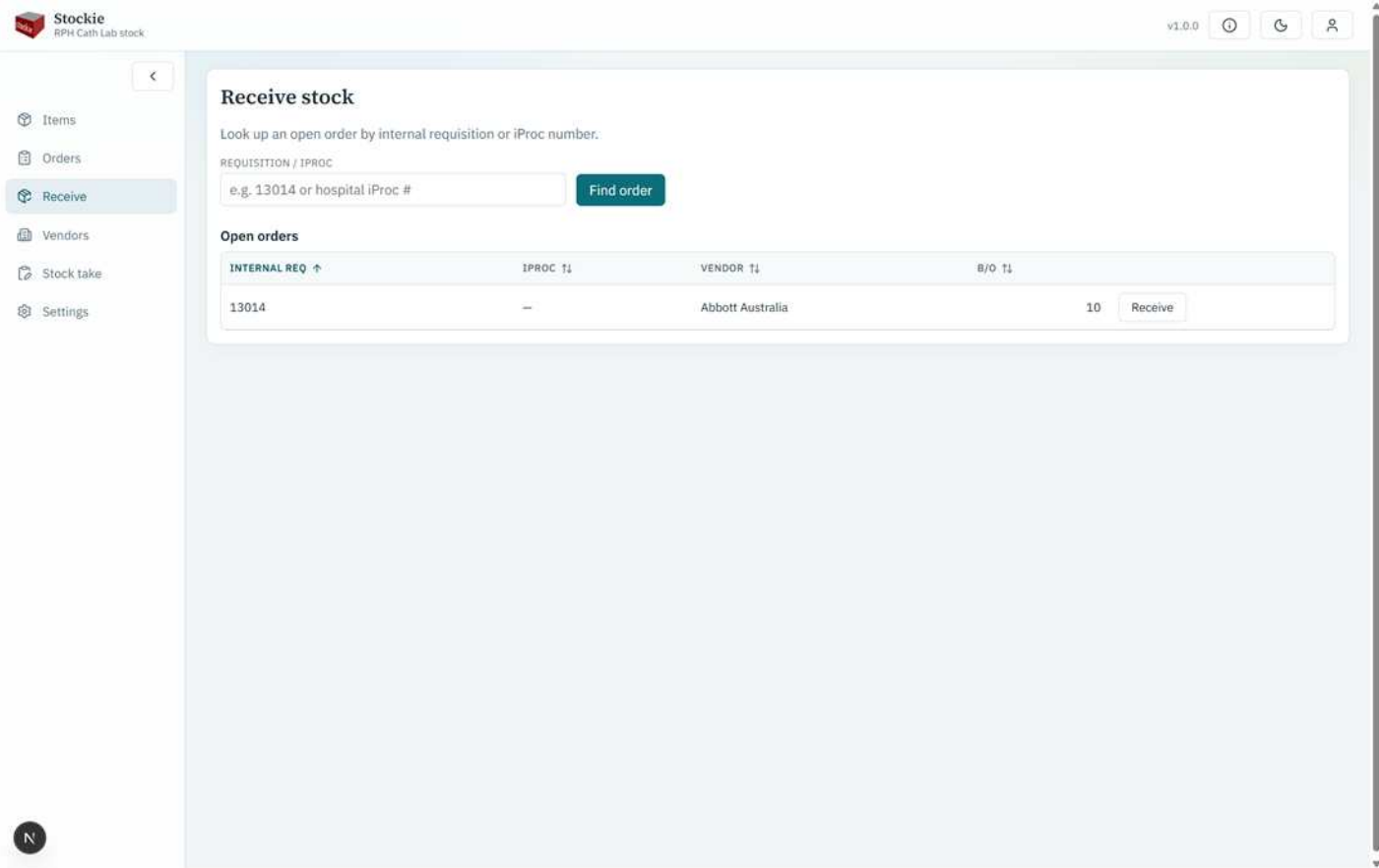


# Receive stock

# Receive stock

Use **Receive** in the side menu when a delivery arrives.



Look up by internal req or iProc; open orders listed below

## Lookup

Enter the **internal req no** or the **iProc** number and continue. You can also pick an open order from the list on the page.

# Entering quantities

**Stockie**  
RPH Cath Lab stock

v1.0.0

**Receive stock**

Abbott Australia - Req 13014

| DESCRIPTION   | PART #     | ORDERED | ALREADY RECV | REMAINING | QTY RECEIVED                   |
|---------------|------------|---------|--------------|-----------|--------------------------------|
| Balance MW HC | 1001782-HC | 10      | 0            | 10        | <input type="text" value="0"/> |

Cancel Post receipt

*Enter received quantities per line*

- Enter how many arrived on each line. Partial receipts are allowed.
- Remaining quantity stays on back order until later receives.
- On-hand increases by the received amount.
- When everything is received, the order can close; otherwise receive again when the rest arrives.

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